

PBB ✓

31 NOV 1974

MEMORANDUM FOR: Deputy Director for Administration

SUBJECT : Modification of Headquarters Facilities to
Provide Aid for the Handicapped

1. On 5 July 1974, the Logistics Services Division, Office of Logistics (LSD/OL), submitted work orders, together with preliminary design drawings, to the GSA McLean Field Office to modify certain Headquarters facilities to provide aid for handicapped employees working in the Headquarters Building. The orders covered the three specific areas listed below:

- a. Reconfiguration of 12 restrooms (6 male and 6 female),
- b. Construction of a concrete ramp leading to the side of the front entrance of the Auditorium, and
- c. Removal of the curb and construction of a ramp at the northeast entrance.

2. We had hoped the work would be accomplished by our in-house GSA group forces, however, because of the scope of work and the high dollar cost estimated at \$60,000 for the three areas, the GSA McLean Buildings Manager transferred action to the GSA Regional Office.

3. In a further effort to have any part of the project completed at an earlier date, Space Maintenance and Facilities Branch, LSD/OL, during early October requested the GSA group forces to review the work orders and determine if any portion could be handled by them. Although it was decided that GSA in-house could perform some part of the work, the balance would require subcontracting such as excavating the ground for the ramp footings, asphaltting, installation of guardrails, and land grading. Subcontracting would also require a special waiver from Region 3

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and would not assure us of an earlier completion date. Under the circumstances, we opted to leave the work in the hands of the Regional Office and press for early completion. GSA has furnished the following tentative schedule dates:

Design Start	12 November 1974
Design Complete	11 December 1974
Design Approved	12 December 1974
Coordination of Bid Forms and Specifications	18 December 1974
Reproduction Completed	8 January 1975
Bid Invitation Date - Bid Opening Date	29 January 1975
Bid Opening Date - Award	19 February 1975
Award - Notice to Proceed	3 March 1975
Construction Start	10 March 1975
Construction Completion	28 April - 12 May 1975

4. LSD will continue to maintain follow-up on the work orders to assure meeting the milestones as presented and will furnish progress reports monthly or as often as required.

/s/ Michael J. Malanick

Michael J. Malanick
Director of Logistics

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OL/LSD: [REDACTED] jc/7808 (19 Nov 74)

STATINTL

THIS IS A SUMMARY OF THE INFORMATION RECEIVED FROM THE
SOURCE IN RESPONSE TO THE REQUEST FOR INFORMATION ON THE
MATTER OF THE SOURCE'S CONTACT WITH THE SOURCE'S SOURCE

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